DISTANCE LEARNING CANDIDATE FEES *(From September 2026)*

Please note:
VAT at the rate of 20% **has not been included** in all the fees listed below. *VAT is payable where applicable.*
The distance learning fees stated for the Diploma, NQJ and Leadership qualification exclude assessment fees, which will be in addition to these fees.
Where coursework or an exam fails to meet the minimum requirement to achieve a grade, it can be resubmitted/retaken. Please see resit fees for individual units.
Exam feedback reports may be purchased where an exam has been failed.
A fee is charged for a printed certificate.
For further information see 'OTHER FEES' at the end of this document.

CERTIFICATE IN FOUNDATION JOURNALISM DISTANCE LEARNING

Each Certificate in Foundation Journalism distance learning unit includes 30 minutes of tutor support time plus your first submission of each assessment.

Mandatory units	
Gathering information	£48.00
How to tell a news story	£42.50
Recording information	£42.50
Legal and ethical considerations	£69.50
Writing for digital media	£59.00
Discounted mandatory unit package (pack of five)	***£194.50***

Optional units	
Community and radio newsgathering	£48.00
Feature writing	£48.00
Finding and using data	£48.00
How society works	£59.00
How to use the English language	£42.50
Sports reporting	£59.00
Taking images for publication	£42.50
The history of news	£42.50
Using audio to tell a story	£53.00
Using the English language	£42.50
Using video to tell a story	£48.00
Writing for a specific purpose	£42.50
Writing reviews and comment articles	£42.50

Please note: the prices for individual modules reflect the size of the unit (the credit value). The minimum number of credits needed to achieve the qualification is 25).

Resubmissions	
Individual unit resubmission fee	£16.00
Additional tutor support, 30 mins	£16.50

DIPLOMA IN JOURNALISM DISTANCE LEARNING

Each Diploma in Journalism distance learning unit includes 1 hour of tutor support time.

Mandatory units

Essential journalism	£243.50
Essential journalism e-portfolio	£61.00
Essential journalism ethics and regulation	£104.00
Essential media law and regulation	£164.00
Discounted mandatory unit package (pack of four)	£516.50

Optional units

Shorthand for journalists	£104.00
Media law court reporting	£164.00
Public affairs for journalists	£164.00
Sports journalism	£164.00
Editing skills for journalists	£164.00
Video journalism for digital platforms	£164.00
Business and finance journalism	£164.00
Journalism for a digital audience	£164.00
Data journalism	£164.00
Radio Journalism	£164.00
TV Journalism (TV newsday)*	£224.50
Broadcast regulation	£104.00
Introduction to PR for Journalists	£164.00
Practical magazine journalism (double module)*	£389.50

*includes the cost of one mandatory exam preparation workshop in lieu of tutor support sessions

Please note: depending on the optional units selected, this qualification can be achieved with a minimum of 3 optional units in addition to the mandatory units, however it would be more usual to select 4 or more (typically costing £636).

Additional fees

Additional one hour of tutor support time	£32.50
Online exam refresher workshop (group session)	£86.50

DIPLOMA IN JOURNALISM EXAM FEES

Essential journalism	£60.50
Essential journalism e-portfolio	£60.50
Essential media law & regulation	£60.50
Regulation test (IPSO)	£15.00
Broadcast regulation (Ofcom)	£60.50
Shorthand for journalists (up to 100 wpm)	£17.50
Shorthand for journalists (110/120 wpm)	£21.00
Media law court reporting	£60.50
Public affairs for journalists	£60.50
Sports journalism	£60.50
Editing skills for journalists	£60.50
Video journalism for digital platforms*	£60.50
Business and finance journalism	£60.50
Journalism for a digital audience*	£60.50
Data journalism*	£60.50

Radio journalism*	£60.50
TV journalism (TV newsday)	£121.00
Introduction to PR for Journalists	£60.50
Practical magazine journalism (double module)	£121.00

**Exam and coursework submissions combine to form one overall mark and final grade in these modules. They are not two separate submissions. Both the exam and coursework must be submitted for marking at the same time to achieve a result for the module.*

Resit/Resubmission fees:

E-portfolio resubmission fee	£30.50

Resit/resubmission fees for diploma modules assessed via exam and coursework – includes Radio Journalism, Data Journalism, Journalism for a Digital Audience, and Video journalism for Digital Platforms:

Coursework resubmission only (per submission)	£30.50
All other exam resit fees	Fees the same as stated above

Remote exam fee:

Cirrus exams delivered remotely with the Proctorio software are subject to an additional fee per candidate per exam. This fee will be charged in addition to the main exam fee and will be invoiced after the exam sitting. This fee is not applicable to offline exams delivered remotely via Zoom.

Remote exam fee (for all Cirrus exams)	£15.00 (per candidate per exam)

PRACTICAL INTERNATIONAL JOURNALISM DISTANCE LEARNING FEES

The Practical International Journalism distance learning course includes 60 minutes of tutor support time plus the first submission of the assessment by e-portfolio.

Distance learning materials plus assessment	£1,617

Resit/Resubmission fees:

E-portfolio resubmission fee	£30.50

NATIONAL QUALIFICATION IN JOURNALISM DISTANCE LEARNING FEES

Registration fee per candidate	£100.00

Distance learning fees

Learning materials only Includes access to the e-learning study materials and 1 hour per module of NCTJ tutor support. *Ideal for journalists who have access to employer-led NQJ training*	£724.50
Full distance learning package Includes access to the e-learning study materials, 1 hour per module of NCTJ tutor support PLUS a two-day exams preparation workshop. *Ideal for freelance journalists or those without access to in-house training schemes*	£999.00

NATIONAL QUALIFICATION IN JOURNALISM ASSESSMENT FEES

Single exam fees and resits:

The big news story	£200.00
Production journalism	£200.00
Specialist brand publishing	£200.00
Media law and ethics in practice	£200.00
E-logbook (only for those registered prior to September 2026)	£200.00
E-logbook professional discussion (registered after September 2026)*	£750.00

**Note:* *If not on an apprenticeship please contact exams@nctj.com*

Resits/resubmissions

E-logbook (only for those registered prior to September 2026)	£100.00
E-logbook resit professional discussion (after September 2026)	£375.00

Additional fees

Additional one hour of tutor support time	£32.50
Online exam preparation workshop (1 day – for 1 exam and logbook)	£194.50
Online exam preparation workshop (2 days for both exams and logbook)	£388.50

LEADERSHIP AND MANAGEMENT FOR JOURNALISTS

To achieve the qualification, it is necessary to complete all of the modules listed below. However, they can be studied separately as individual modules. The full course includes two optional workshops to support learning.

Learning package to work towards full qualification (includes registration fee and access to the portfolio)	**£1180.50**

Individual modules (all mandatory to achieve qualification)

Leading the team	£308.50
Operations	£157.50
Change management	£157.50
Strategy	£157.50
Creativity and innovation	£157.50

Workplace wellbeing	£157.50
Communication	£157.50

If you subsequently decide to work towards the full qualification, you can register for the qualification and have access to the portfolio.

Registration fee per candidate	£100.00

Additional fees

Online workshops (2 days preparation for exam and logbook)	£388.50

LEADERSHIP AND MANAGEMENT FOR JOURNALISTS' ASSESSMENT FEES

There are two assessments: One online exam an e-portfolio of evidence.

Leadership and management for journalists' exam	£200.00
Portfolio of evidence (e-portfolio)	£200.00

Resits/Resubmissions:

Leadership and management for journalists' exam	£200.00
Portfolio of evidence (e-portfolio)	£100.00

OTHER FEES

Qualification certificate/replacement certificate (inc p&p)	£18.50
E-certificate only	£11.00
Diploma in Journalism exam feedback report (per module)	£45.00
Shorthand exam report	£11.00
NQJ exam feedback report (per section)	£53.00
Third party request for data information	£49.00

Appealing exam results:

Stage 1 – Review and re-mark (per candidate)*	£60.00
Stage 2 – Independent review (refundable if successful)	£184.00

Appealing decisions other than exam results

Stage 1	£NO CHARGE
Stage 2 (refundable if successful)	£184.00