

## DISTANCE LEARNING CANDIDATE FEES *(From September 2025)*

### **Please note:**

VAT at the rate of 20% **has not been included** in all the fees listed below. *VAT is payable where applicable.*

*The distance learning fees stated for the Diploma, NQJ and Leadership qualification exclude assessment fees, which will be in addition to these fees.*

*Where coursework or an exam fails to meet the minimum requirement to achieve a grade, it can be resubmitted/retaken. Please see resit fees for individual units.*

*Exam feedback reports may be purchased where an exam has been failed.*

*A fee is charged for a printed certificate.*

*For further information see 'OTHER FEES' at the end of this document.*

### **CERTIFICATE IN FOUNDATION JOURNALISM DISTANCE LEARNING**

Each Certificate in Foundation Journalism distance learning unit includes 30 minutes of tutor support time plus your first submission of each assessment.

#### **Mandatory units**

Gathering information	£45.50
How to tell a news story	£40.50
Recording information	£40.50
Legal and ethical considerations	£66.00
Writing for digital media	£56.00
<b>Discounted mandatory unit package (pack of five)</b>	<b>£185.00</b>

#### **Optional units**

Community and radio newsgathering	£45.50
Feature writing	£45.50
Finding and using data	£45.50
How society works	£56.00
How to use the English language	£40.50
Sports reporting	£56.00
Taking images for publication	£40.50
The history of news	£40.50
Using audio to tell a story	£50.50
Using the English language	£40.50
Using video to tell a story	£45.50
Writing for a specific purpose	£40.50
Writing reviews and comment articles	£40.50

**Please note:** the prices for individual modules reflect the size of the unit (the credit value). The minimum number of credits needed to achieve the qualification is 25).

#### **Resubmissions**

Individual unit resubmission fee	£13.60
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## **DIPLOMA IN JOURNALISM DISTANCE LEARNING**

Each Diploma in Journalism distance learning unit includes 1 hour of tutor support time.

### **Mandatory units**

Essential journalism	£232.00
Essential journalism e-portfolio	£58.00
Essential journalism ethics and regulation	£99.00
Essential media law and regulation	£156.00
<b><i>Discounted mandatory unit package</i></b> (pack of four)	£492.00

### **Optional units**

Shorthand for journalists	£99.00
Media law court reporting	£156.00
Public affairs for journalists	£156.00
Sports journalism	£156.00
Editing skills for journalists	£156.00
Video journalism for digital platforms	£156.00
Business and finance journalism	£156.00
Journalism for a digital audience	£156.00
Data journalism	£156.00
Radio Journalism	£156.00
TV Journalism (TV newsday)	£214.00
Broadcast regulation	£99.00
Introduction to PR for Journalists	£156.00
PR and communications for journalists (double module)	£312.00
Practical magazine journalism (double module)	£371.00
(includes the cost of one mandatory exam preparation workshop)	

**Please note:** depending on the optional units selected, this qualification can be achieved with a minimum of 3 optional units in addition to the mandatory units, however it would be more usual to select 4 or more (typically costing £606).

### **Additional fees**

Additional one hour of tutor support time	£31.00
Online exam refresher workshop (group session)	£62.00

## **DIPLOMA IN JOURNALISM EXAM FEES**

Essential journalism	£57.70
Essential journalism e-portfolio	£57.70
Essential media law & regulation	£57.70
Regulation test (IPSO)	£14.40
Broadcast regulation (Ofcom)	£57.70
Shorthand for journalists	£16.25
Media law court reporting	£57.70
Public affairs for journalists	£57.70
Sports journalism	£57.70
Editing skills for journalists	£57.70
Video journalism for digital platforms*	£57.70
Business and finance journalism	£57.70
Journalism for a digital audience*	£57.70



## **NATIONAL QUALIFICATION IN JOURNALISM DISTANCE LEARNING FEES**

Registration fee per candidate	£83.50
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### **Distance learning fees**

<b>Learning materials only</b> Includes access to the e-learning study materials and 1 hour per module of NCTJ tutor support.	£690
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*Ideal for journalists who have access to employer-led NQJ training*

<b>Full distance learning package</b> Includes access to the e-learning study materials, 1 hour per module of NCTJ tutor support PLUS a two-day exams preparation workshop.	£912
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*Ideal for freelance journalists or those without access to in-house training schemes*

## **NATIONAL QUALIFICATION IN JOURNALISM EXAM FEES**

Exam enrolment fee (total exam fees per candidate for one sitting)	£486.00
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### **Single exam fees Resits:**

The big news story	£162.00
Production journalism	£162.00
Specialist brand publishing	£162.00
Media law and ethics in practice	£162.00
E-logbook	£162.00

### **Resubmissions**

E-logbook	£81.00
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### **Additional fees**

Additional one hour of tutor support time	£31.00
Online exam preparation workshop (1 day – for 1 exam and logbook)	£165.00
Online exam preparation workshop (2 days for both exams and logbook)	£330.00

## **LEADERSHIP AND MANAGEMENT FOR JOURNALISTS DISTANCE LEARNING FEES**

To achieve the qualification, it is necessary to complete all of the modules listed below. However, they can be studied separately as individual modules. The full course includes two optional workshops to support learning.

Registration fee per candidate	£95.00
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<b>Full qualification</b>	<b>£1029.00</b>
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### **Individual modules (all mandatory to achieve qualification)**

Leading the team	£294.00
Operations	£150.00
Change management	£150.00
Strategy	£150.00
Creativity and innovation	£150.00
Workplace wellbeing	£150.00
Communication	£150.00

## **LEADERSHIP AND MANAGEMENT FOR JOURNALISTS' EXAM FEES**

There are two assessments: One online exam an e-portfolio of evidence.

Leadership and management for journalists' exam	£162.00
Portfolio of evidence (e-portfolio)	£162.00

### *Resits/Resubmissions:*

Leadership and management for journalists' exam	£162.00
Portfolio of evidence (e-portfolio)	£81.00

## **OTHER FEES**

Qualification certificate/replacement certificate (inc p&p)	£17.50
E-certificate only	£10.50
Diploma in Journalism exam feedback report (per module)	£41.50
Shorthand exam report	£10.50
NQJ exam feedback report (per section)	£50.50
Third party request for data information	£46.50

### Appealing exam results:

Stage 1 – Review and re-mark (per candidate)*	£57.00
Stage 2 – Independent review (refundable if successful)	£175.00

### Appealing decisions other than exam results

Stage 1	£NO CHARGE
Stage 2 (refundable if successful)	£175.00