

SHORTHAND SPEED EXAMINATION ATTENDANCE AND RESULTS LIST

- (a) Please return this sheet with candidates’ notes, transcriptions and invigilation form after the examination.
- (b) Separate sheets **must** be completed for each speed examination held.
- (c) Candidates’ names **must** be entered in alphabetical order (surname, first name)
- (d) Please indicate Journalism Diversity Fund recipients with (JDF) and external candidates with an asterisk (*) next to their name

Place of examination: Examination date: Examination time:

Centre approval no: Course name (if applicable):

Speed: Fee enclosed:

Candidates must provide photo identification

				Result		
		90 - 120 wpm only		All speeds (60 – 120wpm)		
Name of Candidate (alphabetical order, surname first)	Date of birth	Photo I.D ✓	First 3 minutes’ dictation	Quote	Overall result	Comments