

**APPLICATION FOR COURSE ACCREDITATION (NEW CENTRES)**

Please complete the section below and return to Michelle Patient at the NCTJ to confirm that you have read The NCTJ's Industry Standard for journalism courses and wish to apply for accreditation. You will be the main contact responsible for the quality assurance and management of the qualifications. Please retain a copy for your records.

I,.....(*print name*), have read the NCTJ's Industry Standard for journalism courses and wish to apply for accreditation on behalf of (*Print centre name and address below*)

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 .....  
 .....

I confirm the centre can provide buildings for assessment purposes that provide access for all candidates and agree to cooperate with the NCTJ's accreditation activities by providing access to premises, people and records by the NCTJ and its regulators.

Telephone No:----- Fax:-----

E-mail:----- Internet:-----

Course title:-----

Course duration:-----

After your accreditation panel visit, you will be invoiced for £632.98 + VAT (£759.58) to cover the new centre accreditation fee. Please note that annual membership for an accredited course is due on 1 January.

Authorised signatory.....Date.....

Title:.....

**National Council for the Training of Journalists**